CENTRAL INTELLIGENCE AGENCY

INFORMATION REPORT

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1. Ministry of Fereign Affairs Progue:

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- 3. Prague III. Leretanske Namesti
- 5. The Ministry fronts on the eastern side of Loretanske Namesti. On the other side of the square, opposite the Ministry, is a Loretan cloister and church. Part of the cloister houses a school for the training of diplomatic cadres. Fronting on the south side of the square are two old buildings which are used to house the transport and supply sections of the Ministry. In one of these two houses is a small tavern where the Ministry chauffeurs drink beer Next to these buildings is a house which at one time was occupied by Mrs Hana Benes.

The square is peerly lit and the available light is further cut down by several large trees in front of the Ministry. However, the whole area is constantly patrolled by SNB, and the entrance to the Ministry is guarded by a day and night sentry.

- b. The Ministry is about 500 metres west of Prague Castle and approximately one and half km northeast of Strahov Stadium.
- c. Traffic is not too heavy. At night, there is almost no traffic. Peak hours are at about 8 AM and 4-5 PM. Most of the traffic on the square consists of Ministry vehicles.
- d. Very few pedestrians. These present are mostly Ministry's employees. Peak hours are the same as in (c.) above.
- 6. The Ministry consists of two major structures. One of these is the old renovated palace. A new building in the shape of a very large letter U was added to the palace in about 1925. The old palace was built in the 16th or 17th century of stone and sandstone in a rennaissance style mixed with late bareque. All rooms have high ceilings, windows and doors, very thick walls made of stone cubes, a maze of corridors and alcoves. The old building was built in stages at various periods. The south wing is older than the north one. The interior of the palace has been changed several times, as the needs demanded.

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The second part, built after the first world war, is a modern one of steel and concrete, corresponding to the needs, but still preserving the overall style of the complex. It houses now the offices of the Ministry, while the old building contains only reception offices and and reception halls for special occasions. The modern building is practically hidden, and can be seen only from the back.

It is interesting to note that the floors in both buildings are not on the same levels. The old front building has four gloors (including the ground floor), while the new construction has six floors, even though it is not as tall as the old building. The construction of the new building took several years and was done by the architect Gozar.

7. Every floor in the old building is different from the others; in the new building all the floors are alike, with only very small exceptions.

Floor plans interleafed.

8. In the eld building, except for reception halls for special occasions, and except for the private apartment of the Minister located on the fourth floor of the north wing, the following offices are located:

see attached sketches

- a. Deers: In each reems there is usually one leading to the cerrider, and also one (sometimes two) leading to the next room. All these doors are very tall, painted white, made of thick wood. They are modern, but made in a way to fit the decor of the palace; all have numbers on them. On some are names of the occupants, especially where visitors are expected. Modern Yale locks are on all doors.
- b. Tall windows, except for the fourth floor, and all recessed in wall. No slarms; however some had grills.
- c. The building has very thick stone walls. Only the walls between effices and cerriders which were constructed a few years ago, are not so thick.
- d. Fleers are of inlaid wood construction.
- e. Only the Minister's effice, the adjacent effice of his secretary, and the last office of



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his personal cabinet have safes in the walls. In both first mentioned cases the safes are on the north wall. The third office has its safe hidden behind a mirror on its west wall.

Only the effice of the Minister, his deputies and his personal cabinet and Chief of Protecol have special furniture. The rest of the effices have regular office furniture desks, typewriter tables, filing cabinets, wardrobes and sometimes safes (not in the wall).

All effices have wardrobes recessed in the wall, as well as basins with het and cold water. The effice of the Minister has a private washroom.

- f. Persons not employed in the Ministry do not have free access to the building, nor can they move freely when admitted. They are escerted by an official and usually can visit only members of the Minister's cabinet, the protocol section, and the office of the chief of the Press Division. Whenever the visitor wants to go elsewhere, the competent viceminister, or the chief of the Press Division (within his division) has to give permission. In 1950 an order was issued that a messenger also had to accompany the visitor on his way out.
- g. see sketches attached.
- 8. The new building: It has the shape of a large U, with the base almost adjacent to the rear of the old building. The buildings are connected on each floor only by stairs between the southern wings of the old and new building. There is a small space left between both buildings; the southern part of this space is a garage, and the northern part a small courtyard. A small conference hall juts out into this courtyard. The space between both wings of the large U is open, and constitutes another courtyard. In eache wing and the base of the U is a central corridor, and there are offices fronting on the courtyard constituting the interior of the large U, and on the exterior of the two wings (but not on the exterior of the base of the U, which is adjacent to



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the eld building and which in part everleeks the garage and conference hall in that small space left between the U and the eld building.

From the northern wing there is no passage into the eld building. On four of the floors in this part of the new building (northeastern corner) are apartments for janiters and the driver of the Minister. The basement of this corner is an archwhich serves as entrance into the garage.

In the southeastern corner of the building (which on every floor has a corridorpermitting passage into the old building, and the main staircase), there are also located a few offices on each floor.

Mest of the effices in the new building are of the same size, except that in a few cases two effices have been enlarged to form one.

There are also on each floor a few larger offices, and these are located:

- a/ on both sides of the corridor in the extreme tips of each wing, thus four altogether,
 All these are accessible only through an adjoining secretarial office.
- b/ in the base of the U (where there are offices only on the side overlooking the large courtyard) there are two large rooms, one especially large, housing the typist pool and registry.
- c/ In the connecting cerrider of the southeastern corner of the new building there is one larger room.

All the reems in the new building have medern, lew ceilings.

- a. Deers are one piece, white, of normal thickness and with regular locks for connecting doors, Yale locks for doors into corridors. There are no alarms. Numbering on the doors: second floor starts with loo, third with 200, etc. On most doors are names or numbers of sections and divisions.
- b. Regular modern windows, usually only one, in larger rooms two. In corners at the extreme ends of the wings are especially large windows. Ground floor windows have grills.
- c. Brick walls.
- d. Weeden fleers, larger effices have inlaid weed fleers.



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- e. Regular effice furniture (desk, typewriter desk in seme, filing cabinet, in seme a safe). More important effices were better furnished.
- f. see attached sketch
- g. see attached sketch
- le. unknewn
- 11. unknewn (central heating)
- 13. See attached sketch.
- 14. See attachments. There are a number of gates leading into the complex of buildings.

 On the front side of the Ministry there are three entrances. The main entrance, the ceremonial entrance, and the third, in the northern wing, leading to the staircase and elevator to the apartment of the Minister and also into the garden.

On the square in front of the Ministry (north side of the square) is the main entrance to the garden, used for garden parties.

On the south side of the old building is another gate, leading to another narrow courtyard adjacent to the south side of the old building and separated on its other side from the street by a wall. There is a passageway for cars, leading to the extreme southern wing tip of the new building, and from there to the garage and main back entrance for cars. This gate just described was also used by cars carrying diplomatic mail, since the courier section is located on the ground floor of the south side of the old building. The diplomatic mail is carried through a special doorway leading into that narrow courtyard. This gate has a lock and moreover a chain with a padlock. Finally, at the back is the main entrance (at some distance from both buildings) for cars. There is a two floor building, holding the apartments of the chief of garages and janitor-gardener. The gate has a heavy bar on the inside and a special lock. I believe the interior of the Ministry buildings proper can be reached (if we exclude the three front entrances and assume a person is already in the parden or in that narrow courtyard on the south side of the old building) through

the following doors:

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- a. a door on the ground floor of the south wing of the old building, leading towards the courier section.
- b. Three lecked deers on the ground floor of the north wing of the old building into the big garden.
- c. In the underpass leading to the garage there is a staircase leading into the new building. Unlike the four doors described above which are always locked, this staircase leads to an open door in the new building. However, only the Ministry chaufflers have the right to use this staircase. In the garage itself, near the staircase, there is always an SNB member posted whe sees to it that only drivers use that staircase.
- d. The last deer leads into the basement on the inner side of the southern wing of the new building, near the base of the U. The canthen and the kitchen is located in the basement, and the door is used to bring in supplies. The door itself leads into a corridor, and a few yards from the would door is both an elevator and a paternoster. This/theoretically provide the easiest access into the entire building, since there is no guard. (This entrance is to be found on the floor below #14 on Attachment F).
- 15. There is an entire detachment of SMB in the Ministry, and also an StB station. They have two locations in the Ministry. The SNB is near the main entrance on the ground floor. Its duties are the following:
- a. One man is en duty all the time in front of the Ministry, and another patrels the front side and the south side, to the point where private houses begin.
- b. One man stands at all times inside the entrance hall and sees to it that every visitor and person entering and leaving reports to the gateman.
- c. One man is on duty in the garage.
- d. $^{
 m O}$ ne man patrels the north side of the big garden.

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- e. One man stands in front of an iron gate on the staircase bettern? It is the fifth and sixth floor of the new building (Code Section).
- f. One man stands in the main ceremonial entrance hall on the ground floor.

At night, the system is similar, only there are two-man patrols inside all corridors of the Ministry, all armed with sub-machine guns.

The StB is located on the sixth floor of the new building, where the Code Section and the Radio Section are located.

- a. One man sits at the entrance to the offices of the Minister's personal cabinet offices, even when the Minister is not present. When the Minister is present, this guard is joined by the Minister's body-guards.
- b. One man is always on duty in the code and radio sections.
- c. One man usually patrels the corridors of the Ministry.

 Members of the StB are on 24-hour duty at the Ministry.
- 16. No degs were used in 1951.
- 17. Only the certain safes of the Minister and Viceministers, the code and radio sections have an alarm system, and this is in operation only at night. The alarm bell is located in the SNB guard room on the ground floor.
- 18. In 1951 there existed three types of Identification cards, all of them about the size of an AGO card and having 2 sheets (four pages). On the front page was the Czechoslovak emblem and the inscription "Ministry of Foreign Affairs". The card was numbered. Underneath was written (or typed) the name of the helder. On the second page was a photograph of the helder and his signature, date and place of birth, and the sector in which the helder worked at the Ministry.

On the third page was stipulated that the helder had access to the Ministry

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during working hours only, the date, the facsimile of the signature of the viceminister of cadres and an actual signature of the security officer. On the bottom was a statement that the ID card did not replace the OP. On the last page was only a printed frame and the mark of the printing office.

This first type of ID card was gray-blue in color, and the paper had an MZV watermark.

The second type of ID card was identical, except for the statement on the third page that the helder also had access to the Ministry after duty hours. Moreover, all the pages had a diagonal blue bar.

A third type of card was orange yellow in color with no bar. This card had an almost identical text to the first one, but stipulated that the helder had the right to visit the Ministry during office hours. This type of card was issued to those persons who visited the Ministry often.

The card did not constitute permission to enter the Ministry freely. However, with such a card the entrance procedure at the gate was much simplified.

This card was issued to certain members of direign diplomatic missions, some officials of other ministries that had frequent business to perform at the Ministry (for example, some members of the StB, the bodyguard of the Minister, some higher officials of the Ministry of State Security, like Vales, Zavodsky, Sindelar, Placek, Kroupa and others, some individuals from the Office of the resident, some from the Ministry of Foreign Trade, like Margolius, Loebel, and some from the Party HQ -- Geminder, Kallina, Mi Hajek, etc).

Apart from these three ID cards, there existed one issued to foreign journalists, signed by the chief of the press section. It was red in color and had a text stating that the helder was a journalist accredited to the Czechoklovak Government. This card was valid for only three menths and had to be stamped every

time when renewed. It was also numbered in such a way as to show whether the holder was a Western or Eastern journalist. This red ID card had the same limitations as the orange one.

All II) cards were checked by the same gateman and by the SNB guard and the check was a very careful one. The employees of the Ministry who forget the ID card at home were not allowed to enter. Either they had to return home to get it, or they had to fill in a visitor's slip that was to be signed by their superior.

- 19. There are several archives at the Ministry. All papers are filled by classification.

 It is necessary to say first how the mail and other documents are handled. All material, with the exception of documents classified secret, comes to the central registry which distributes them to the registry rooms of the four main sectors of the Ministry:
 - A/ territerial/pelitical sector, subdivided into East and West
 - B/ internal/administrative/protecol sector
 - 6/ United Nations and other international bedies (international economic matters)
 - D/ cadres/persennel/ceuriers/passport/visa and training sector.

Each decument was numbered at Central Registry before distributed to the competent sector.

Secret decuments arrive only by courier, special messenger, through special inter-ministerial mail or as decoded radiograms from the Code Section (all decoded documents are classified secret). These are delivered directly to the addressee, who then telephones the registry of the sector and requests a number from the special register for secret documents, and tells the clerk to what the number pertains, so that the clerk in turn can log itin.

Secret decuments can be addressed only to the Minister and members of his personal cabinet, viceministers, and chiefs of divisions. Every recipient of secret matters has a special large stamp which he puts on the document, and marks on it the routing and action. After the document is returned to his possession, he puts it into his safe. Only

the addressees have the right to keep secret documents in their safes overnight. When he wants to put in into the central archive, he seals it (with his signature over the flap), and sends it first to the registry of his sector, where the clerk logs the document out in the secret register. Then the envelope is put into the central secret archive, a steel vault which is located in the basement of the old building. This steel vault has to be opened daily and also closed by the viceminister of the B-sector (Borek in 1951) or by his authorized representative. The viceminister holds one key, while the others are held by the chief of the archive.

Unclassified or confidential documents are held in the archives that form part of the registry of every sector. The confidential matters are filed there in a special cabinet. Whenever a document of this category isnnot needed, it is usually sent to the central archive located on the fourth floor of the old building; some however are filed where free space is available.

There is another secret archive which is part of the Press Division. This one contains mainly excerpts from Western newspapers, monitorings of foreign broadcasts and the secret press summary for the use of high govt officials.

All enceded messages and deceded cepies are held in a central archive in the Code Section. Deceded messages are handed over only to the Minister and viceministers. Apart from it, every deceded message is sent automatically to the President and Prime Minister. The second copy of each deceded message is held by the addressee in his safe, and these are burned from time to time.

- 20. Keys of the safes are held by the individuals concerned. The keys of the central secret archive are held by the competent viceminister and chief of archive.
- 21. The Minister, viceministers and chiefs of division automatically had access to secret matters. To obtain a secret document to work on, a subordinate had to sign out

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this decument and have the request slip countersigned by his chief of division. When a decoded message was involved, this request slip had to be countersigned by the vice-minister.

Only the Minister, the viceminister for cadres and employees of this section have access to the cipher section.

Most of the employees of the code section come from the StB ranks. The same applies to the employees of the radio section.

A telephone switchboard of the special secret Vltava network is located in the basement of the southern wing of the new building. The central switchboard of this network is located in the socalled SIO building, on the river bank, facing the faculty of law of the Prague University. The switchboard in the Ministry is administered jointly by the Ministry of Telecommunications and State Security and is not part of the Ministry of Foreign Affairs.

^{22,}

^{23.} None.

^{24.} The SNB guard inside the Ministry is a regular police effice with about 30 members.

^{25.} Nene

^{26.} See # 19

^{27.} There are fire alarm bells in every corridor, but no regular firemen on duty. Fire hoses are located throughout the building.

^{28.} The building belonged to the Czernin family that started to build it in the 17th century. The palace was to surpass the Prague Castle in splender, but the financial means were not adequate to the task and only the right wing was finished. In the last decade of the nineteenth century, the palace was sold to the government, and during the first world war the palace was used as a cabalry caserne. At the end of war the palace became the property of the new state and was renovated to be used as Ministry of Fo-

reign Affairs. Only later has been added the new building at the back.

- 33. Ministry of Foreign Affairs,
- 34. The personnel are employees of the Ministry, coming to work in the morning and leaving in the afternoon. The hours of work vary according to season of the year. About how persons are employed.
- 35. Chart interleafed with Schmelz profile.
- 36. The Minister is responsible for the operation of the entire Ministry, although he has the right to check any activity, in practice he devotes time only to matters of state interest. The Minister has close contacts with his deputies whom he meets in routine conferences and allots tasks to individual sectors. He also has direct touch with the chief of protocol, and with the chief of Press Division which is the only division subordinated directly to the Minister. He is also in touch with the chief of the Code Section whenever he uses his personal cade. The copy of any message sent in that code is handed ever only to the President and Prime Minister for information, and not to his deputies.

The Minister is responsible to the government and to the Party for the Ministry. He is also responsible to the Parliament, but this and his responsibility to the Govt are merely theoretical and pro forma.

The viceminasetrs are responsible not only to the Minister, whom they keep informed about their work, but also to the Party which was responsible for their nomination. Each of them supervises a sector, as already described. They have no authority to interfere with another sector, unless specially directed by the Minister.

Working under each viceminister are chiefs of divisions, sometimes chiefs of sections, in cases the section is an independent one.

The chain of command principle is adhered to. A superior is rarely bypassed by anyone. The chaifs of divisions are responsible to their viceminister, and have jurisdiction

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only over their division. The chiefs of sections are responsible to their chief of division, and so forth.

- 37. The Ministry obtains funds from the State Budget, and apart from this has a special budget in foreign currencies for its diplomatic missions abroad. The Highest State Control Office (Nejvyssi Statni Urad Kontrolni) audits the accountings.
- 38. Partly described above. Personnel records are kept in the Cadres Division. Those files classified secret are held by the Chief of the Cadre Division or by the viceminister for cadres. Other files are kept by individual employees of the Cadre Division. Other administrative record are kept by the B- sector of the Ministry, while financial records are kept by the financial section.
- 39. Official liaison with other agencies is carried out by the Minister, viceministers, chiefs of divisions, Chief of Protecol, Chief of the Press Bévision, or employees holding that special assignement.
- 40. There is no unefficial liaison. This could be done only by the Minister or an official assigned by him.
- 43. The telephone os used within the Ministry.
- 44. Within Prague, messengers are used to carry confidential or secret matters. Diplomatic couriers carry mail to diplomatic installations abroad.

There are three types of courier runs: regular ones (planned in advance, usually a round trip). Apart from this, there are special courier runs. In addition, about every six months, there are courier supply runs, bringing stationery, special foodstuffs, etc. to missions abroad.

Except for the special runs, the trips are made by professional couriers who are employees of the Ministry, specially selected and screened. These do not perform any other duties. In 1951 it was an established practice that each such courier was accompanied abroad by another one, whose papers showed the same occupation, but who in reality was an employee of the Ministry of State Security. These couriers do not know the contents of the mail

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carried. They carry correspondence both ways, in special bags which centain another bag inside for secret documents. The regular couriers are used for special runs only when the simple delivery of a message is involved. Whenever a special trip is connected with a special task, as for example the delivery of a verbal message, then an employee of higher rank is assigned.

h5. The Ministry has three types of telephones. The regular one goes through switch-board 095, and a phone is installed in every office. This phone can also be used for inter-office communications within the Ministry. Inter-office numbers (four digits) can be dialed directly. This phone can also be used to call those switchboards directly which have a 09. (093,094,095,096,097,098) prefix.

The second telephone network is the Vltava network, a restricted one. It is for the use of the Minister, two employees of his cabinet, the Chief of Protocoil, all vice-ministers, the secretary of the viceminister for cadres, certain chiefs of divisions, the Chief of the Code Section, Chief of the Radio Section, the Chief of the PressDivision, the security officer, the SNB and StB offices. These phones have three digit numbers.

The third telephone network is only for the use of the Minister and viceminister for cadres. It is destined for high Party officials, and even here a distinction exists. The phone of the Minister has a two digit number, while the one of the viceminister three digits.

46. The Ministry has radio communications with certain of its missions abroad. An information bulletin and general instruction of public nature are broadcast every day.

Apart from this there are regular transmissions for individual diplomatic missions, mostly coded. The level of code used depends on the classification of material transmitted.

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- 47. The govt has a central menitoring system under the Ministry of State Security. The Ministry of FA issues daily a secret bulletin containing a condensed review of the foreign press, in about one hundred copies.
- 48. The Ministry has a teletype. Telegrams are sent via Stresevice Pest Office. The telex station is called Cermin.
- 50. Every foreign mission has two individual codes, one regular and one for the head of the mission only. A code message can be originated only by the Minister, a viceminister, or the chief of the Press Division. A coded message sent by a chief of a division had to be signed by a viceminister. Whenever feasible, each code starts with the name of the person for whom destined. Coded messages are sent by radio or cable.

For dissemination outside and inside see #19.

51.		n∙	mechanical	devices	were	used	at	the	Ministry	in	1951.	25 X 1
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52. See # 19

of the Minister.

- 53. Material was hand carried, and a receipt required upon delivery. In the case of confi dential and secret documents, these hade to be delivered personally to the addressee in sealed envelopes.
- 54. All services are provided by the communal enterprises of the city of Prague. However, one doctor is on duty in the infirmary.
- Apart from regular vehicles, there are a humber of cars used for special State occasions (about five), and, upon request, for loan to other ministries and important govt offices. In 1951, half of the cars were of American manufacture. These were two Cadillacs (1946), one for the Minister, while the other was used by the viceminister Sekaninova. A 1946 Buick was used by viceminister Borek, a 1946 Studebacker was used by viceminister London, a Lanzia convertible was used occasionally by the Protocol. Viceminister Taufer had a Volvo.

 A number of cars were of Caech 25X1 make, Tatraplans and Skodas, and one large Skoda car with armored sides was at the disposal

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The garages are lecated in the Ministry complex, with facilities for repair and maintenance; a fuel pump is located in the northern wing of the new building.

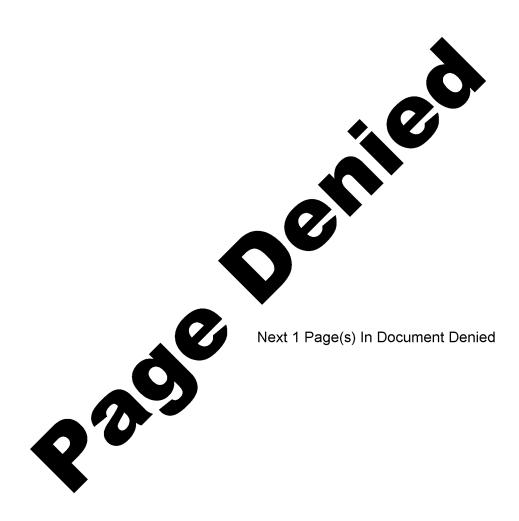
In 1951, permanently assigned cars were as fellows: the Minister - a Cadillac, the armored Skeda and a Tatra, the viceministers - one each, the members of the Minister's personal cabinet - one, the Chief of Protocol - two, the Chief of the Press Division - one plus two for his division. Moreover, each sector had one permanently assigned car at its disposal.

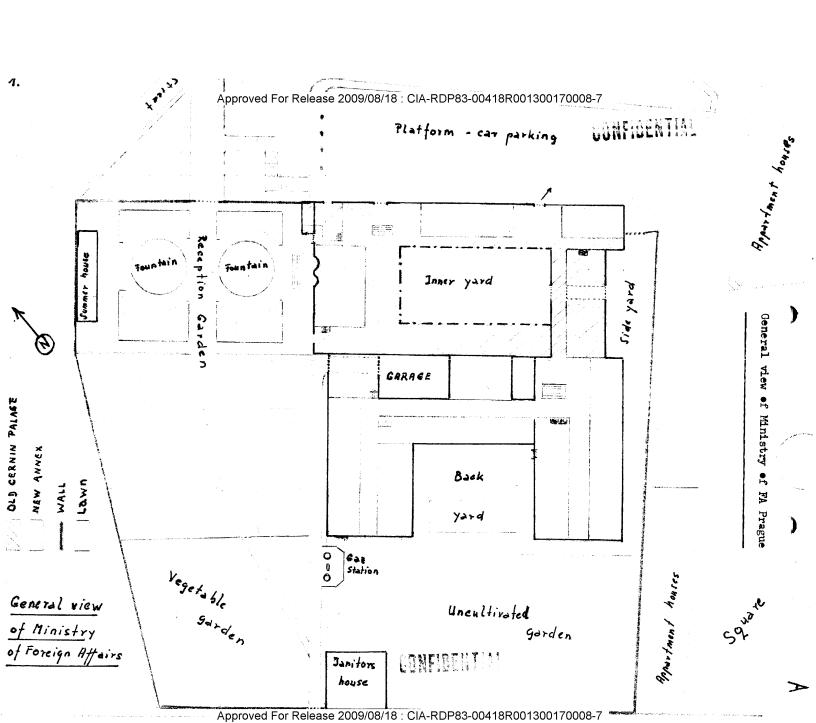
Apart from it, the transport section allets cars according to needs.

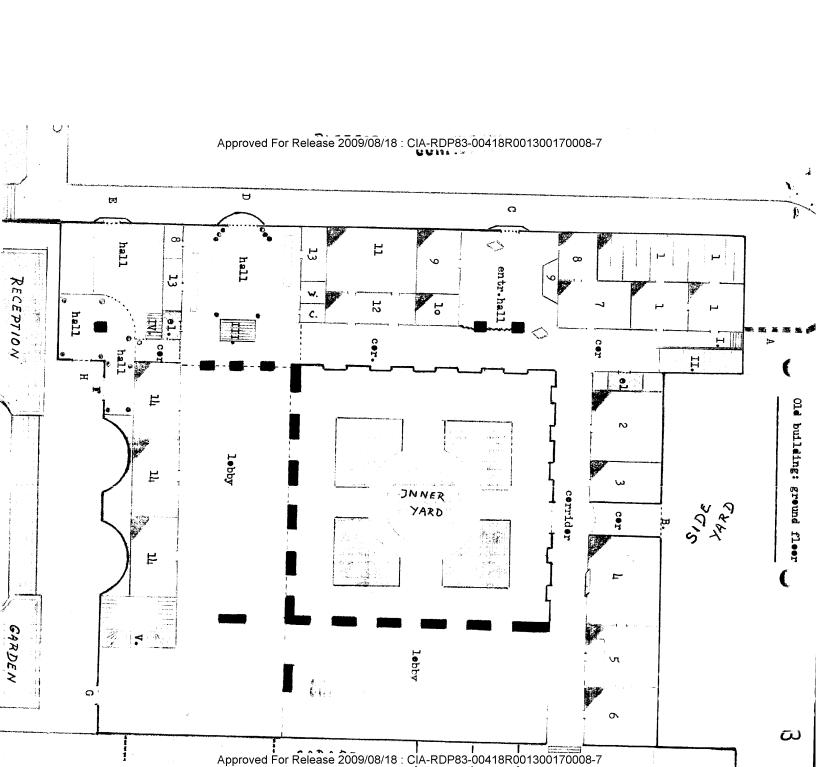
- 57. The cars mentioned, even these in the pool, had a permanent driver.
- 58. Two cars belonging to State Security were equipped with radio transmitters, for use in escerting the Minister.
- 59. Most of the typewriters, also adding machines were of pre war make.
- 60. Dictaphenes available, especially for the Minister's cabinet members, but also for general use. They were approximately ten units. However they were not often used.

 In1951, the Press Division automatically obtained capies of all telex messages sent by foreign correspondents (AFP, UP, AP), and Western diplomatic missions from Prague.
- 61. The Ministry has its swn pretegraphic laboratory for photo copies and also a projector room.
- 62. None
- 63. None
- 64. Members of the Minister's cabinet had weapons, as did secretaries of viceministers and viceministers, and the Chief of the Press Division. The SNB and StB guards and the employees of the Code Section were armed.
- 65. Whatever such equipment exists is operated by the Ministry of State Security.
- 66. None
- 67. A dispensary with one dector, only on part time duty.

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Cld building: ground fleer.

- A gate leading to side yard
- B deer to corridor of courier section

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- C main entrance
- D ceremenial entrance
- E entrance for garden parties and to the private appartment of the Minister
- F,G,H entrances to the garden
- I. Staircase to the basement and vault of secret archive
- II. Staircase to second floor in old building (Minister's cabinet)
- III. Staircase of ceremonial entrance (to conference rooms)
- IV. Staircase to Minister's private appartment
- V. Staircase to banquet kitchen on second floor and to upper rooms of economic section
- 1. Library rooms
- 2. Ministry's drivers reem
- 3. Night and Sunday duty efficer
- 4. Diplematic mail packing and unpacking reem
- 5. Courier despatch room with wooden partition Ourednicek
- 6. Centreller ef diplematic mail Duchen
- 7. Guardreem of SNB
- 8. SNB efficer en duty
- 9. Janiter's beeth and visiters waiting reem
- 1e. Outside mail reception room
- 11. Mail despatch preparation room
- 12. Mail despatch reem
- 13. Cleakreems for official visitors
- 14. Reems of economic section (each reem has another one on top in this floor) Trestik

Old building: second floor.

II., III. staircases from ground floor

1. Cabinet of Minister - private secretary Zachystal

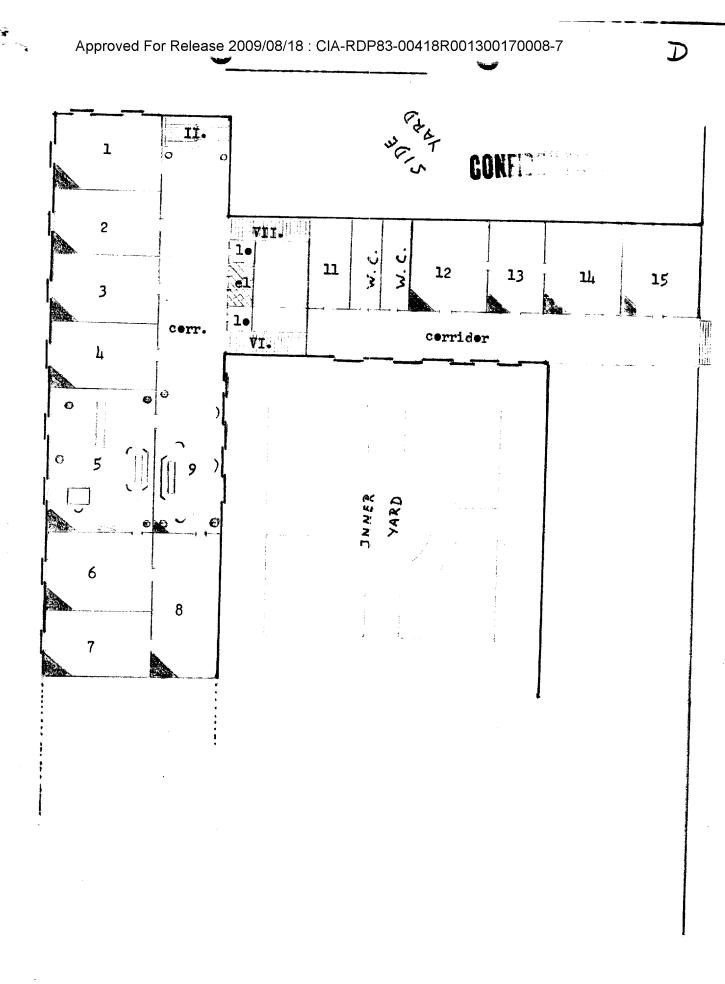
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- 2. Cabinet of Minister secretaries Janku
- 3. entrance to cabinet of Minister
- 4. Cabinet of Minister political secretary Hemelkova
- 5. Office of Minister Siroky
- 6. Cabinet of Minister Minister's aide Stefan
- 7. fermer effice of Masaryk, then Heidrich new empty
- 8. fermer effice of Masaryk's secretary new empty
- 9. SNB guard, cabinet's messengers, sterereem for cabinet
- le., ll. typist peel, mail despatch reem and archive of Minister and cabinet
- 12. secretariat ef viceminister for cadres Dern, Krupkeva
- 13. viceminister for cadres (London)
- 14. security officer of Ministry Cervinka
- 15. desk of messenger for cadre sector
- 16.,1%. cleakrooms and entrance to conference hall
- 18. conference hall
- 19. bandstand
- 20. main reception hall
- 21.,22.,23.,24.,25. reception halls
- 26. banquet reem used also for big conferences
- 27. reception corridor
- 28. buffet reem
- 29. kitchen fer banquets
- 30. entrance to the staircase and elevator leading to Minister's appartment

Remark: the right wing (reception wing) is two floors high - second and third floor

- built-in er free standing safes

the cerrider leading to the new building was on level with third floor new building

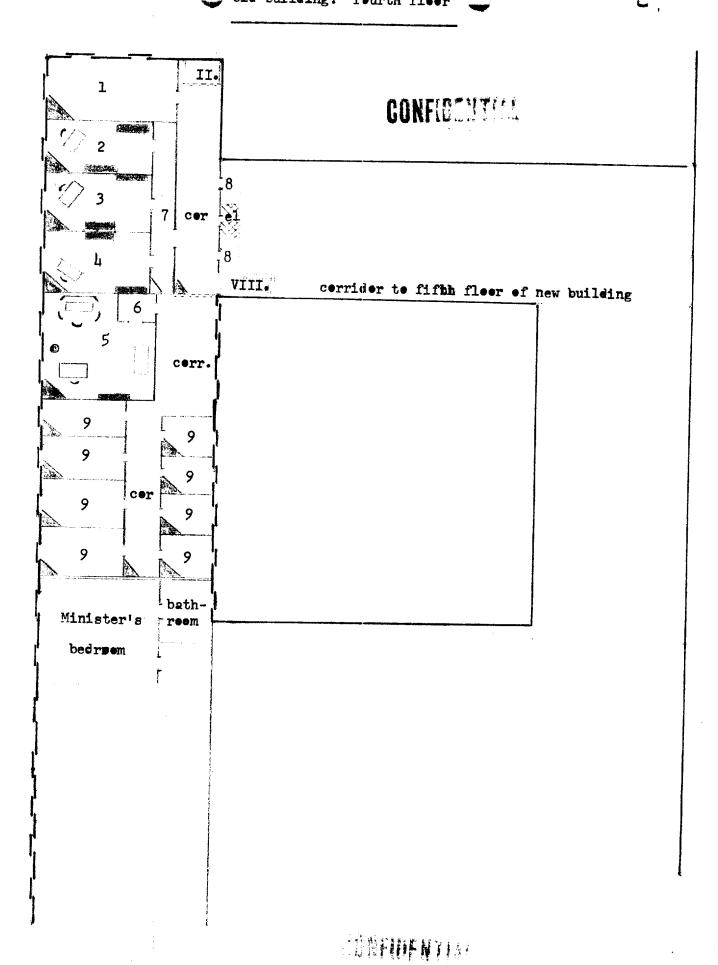


Old building: third floor

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- II. Staircase from second and to fourth floor
- VI. Staircase down to third floor corridor and offices of old building and to fourth floor of new annex.
- VII. Staircase up to narrow corridor leading to fifth floor of annex.
- 1.,2.,3.,4. Offices of protocol officials Fryd, Vetengl, ing. Klucka, Nerad
- 5. Office of chief of protocol ing. Chalupa
- 6. Office of deputy chief of protocol Hlas, later Sames
- 4.,8. typists, archive and despatch reem of protocol
- 9. corner arranged as waiting room of protocol
- le. messengers' reems
- 11. sterage reem
- 12.,13.,15. effices of the training section of the cadre sector Jahoda, Fifkeva 14. effice of chief of braining section - dr. Masa
- Remark: right wing plus big conference room occupied by ceiling or rooms laying on second floor.

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Old Building: fourth floor

II. Staircase from third floor old building VIII. Staircase to fifth floor new building



- 1. effice of chief of economic section
- 2. effice of chief of finances section budget adviser to viceminister
- 3.,4. secretaries of viceminister for sector B administration Vlecek, Pudlak
- 5. effice of viceminister for sector B administration (Borek)
- 6. entrance to viceminister's effice
- 7. entrance hall to effices
- 8. messengers for sector B
- 9. central archive nermal and cenfidential

Remark: the right wing of this floor is partly occupied by the private apartment of the Minister.

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GONFINE

I. Staircase leading to basement - canteen

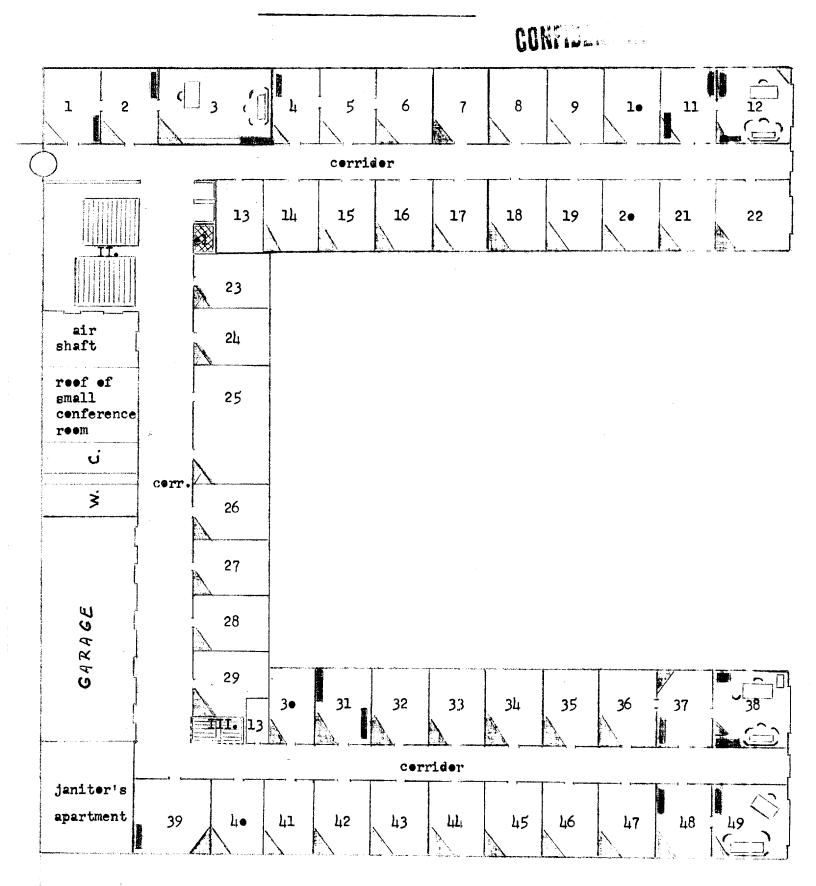
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- II. Main staircase in the new building
- III. Second staircase in the new building
- IV. Staircase leading only to garage from ground floor
- 1. Chief of the courier, passport and visa division Bukacek
- 2.,3.,4.,5.,6. effices of passport and visa division Hosek, Simcik, Souhradova
- 7.,8. effices put at the disposal of employes arriving from posts abroad
- 9.,10.,11. erganizational division Ledvinka
- 12. chief of organ.division Urban
- 13. sterage reems
- 14.,15.,16.,17.,18.,19. mail handling and distribution offices
- 20. medical service waiting room
- 21. medical officer
- 22. dentist
- 23.,24.,25.,26., typist peel, archive and despatch reems of sectors B and D
- 27. small conference reem
- 28. mimeegraph reem
- 29. phetegraphic reem
- 30. projection room with projector and screen
- 31.,32.,33.,34. secret press archive of Press division
- 35. Finances CD matters dr Cicvarek
- 36.,37.,38. Finances division (and foreign currencies)
- 39. chief of Fimances and foreign currency division dr Korunka
- 40.,41.,42.,43.,44. Press archive of the Press division
- 45. Telephone switchboard
- 46. Teleprinter
- 47.,48.,49. Translation division Freundova, Rainerova
- 50. chief of translation division dr Kadlec

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New Building: second floor



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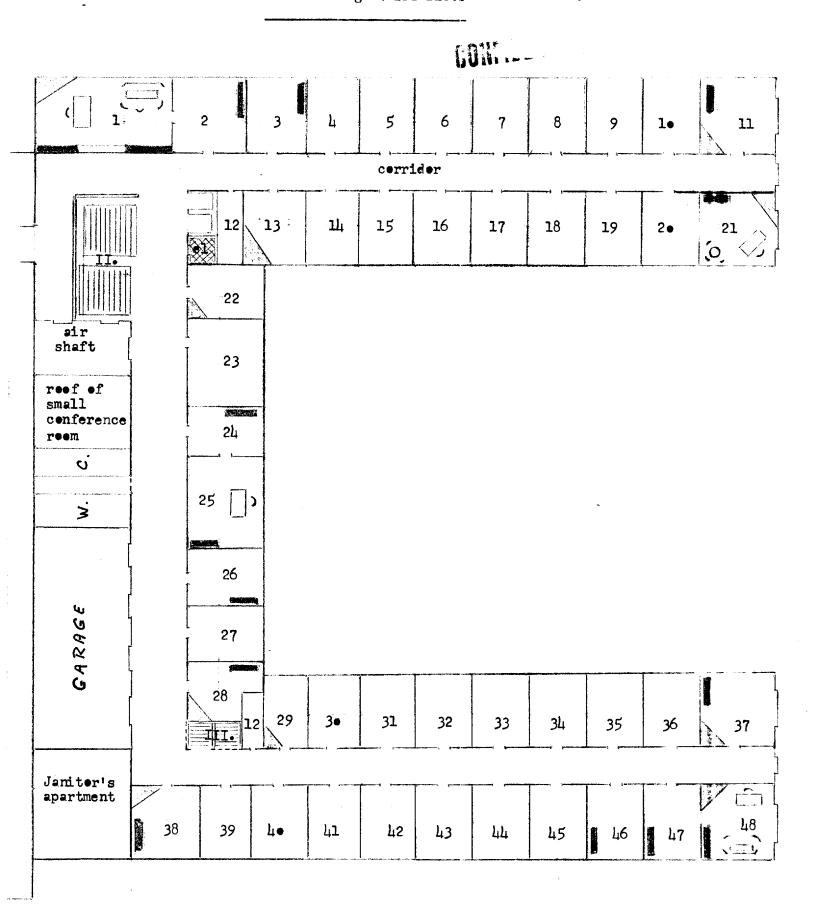
- II. main staircase
- III. second staircase



- 1.,2. secretariat of viceminister for sector A-East dr. Kamenicky, Piraseva
- #. office of viceminister for sector A-East (Jiri Taufer)
- 4.,5.,6. effices of indep.section A-b (supervision of Czech and Slovak groups libing abroad-leyalists and exiles) chief Stefan Bednar, Bednarova, Volankova
- 7. effice of Press officer for USSR Sulc, Vojnar A/III.-1.
- 8.,9.,10. offices of A/I.-Soviet division Svobodova, Vejvoda, Berova
- 11. secretariat of Soviet division Tauferova-Rumlova
- 12. chief of Soviet division Robert Schmelz The same
- 13. sterageremms
- 14.,15. effices of A/II. division satellites (and China-later separate)
- 16.,17.,18.,19.,20.,21.,22. offices of Soviet division A/I.
- 23.,24.,25. register, archive, typist peel, peuch reem for Sector A and Press division
- 26.,27.,28.,30. effices of Press division A/III. secret survey of press/dr.Lang,
- 29., effice of Press division gifts for missions and visitors (propaganda)
- 31. Press division secret fund Felber
- 32.,33.,34.,35. propaganda and newspapers abroad/Press division/Janda, Necas, Borksy, Bretys, Nemec, Bartik, Nemlahova, Polakova
- 36. deputy chief of Press division dr Kavan
- 37. secretariat of Press division Slabihoudkova, Ctiberova-Glozarova
- 38. chief of Press division Drtina, later Rudolf Slansky
- 39. chief of the secret survey and press archive of the Press division Runge
- 40.,41.,42.,43.,44.,45.,46.,47 effices of A/II.division -sattellites (and China) Karpisek(China), Hersky (Yougoslavia), Zilka(European satellites)
- 48. secretariat of A/II. division Spevacek
- 49. chief of A/II. division satellites and China dr. Marta Gottwaldova-Cepickova

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CONFlut

II. Main staircase

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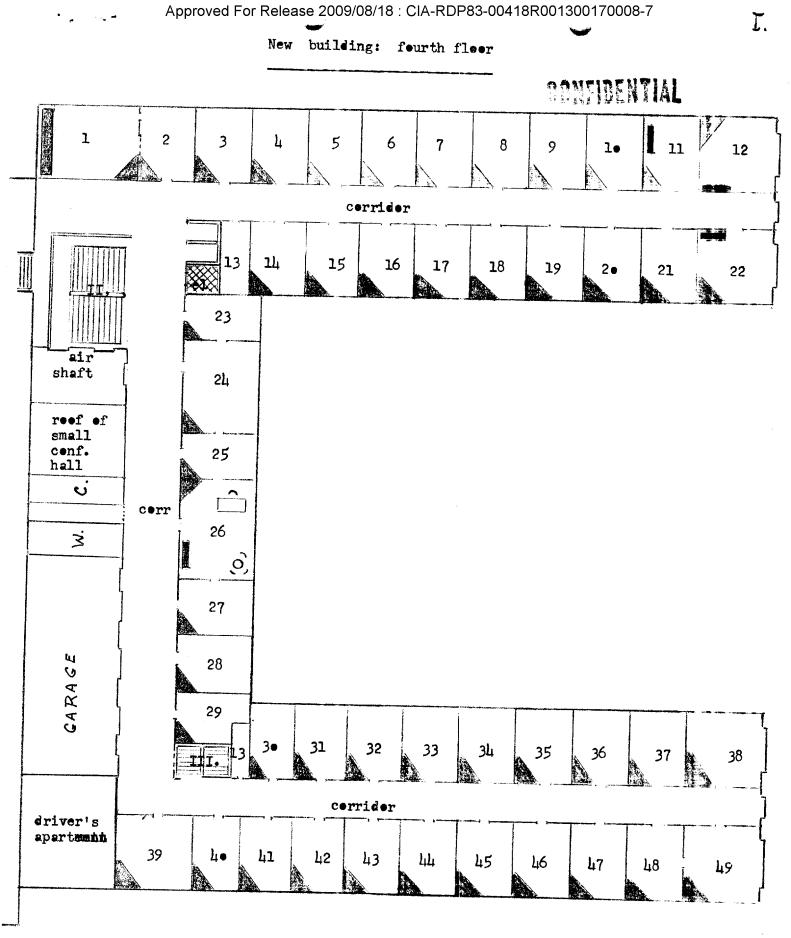
III. Second staircase

- 1. Office of viceminister for sector A-West (dr Vavro Hajdu)
- 2. secretary of viceminister (Zdenka Mickeva)
- 3. secretary of viceminister dr Skeda
- 4.,5.,6. research section of sector A-West Federmanova, Galsky, Geerner
- 7.,8.,9.,1. section A/VI.-1. America (USA,Canada)
- 11. chief of A/WY.-1. section dr Munk
- 12. sterage reems
- 13.,14.,15. division A/V.- research section for Germany Janeusova, Tink
- 16.,17. division A/VI.-2.section Central America
- 18.,19. division A/VI.-3.section South America
- 20. secretariat of chief of A/VI. division (American)
- 21. chief of American division ing. Jan Patek
- 22. effice of a section of German division A/V. Hejc , Klacke
- 23. small conference room
- 24. secretariat of chief of German and Austrian division A/V.
- 25. chief of German and Austrian division A/V. Herman
- 26. effice of a section of A/V. division Busch
- 27. effice of a section of A/V. division
- 28. Austrian section of A/V. division dr Kraus
- 29.,30.,31.,32.,33.,34.,35.,36. effices of A/IV. division Marshall Plan states, mostly Western Europe, but has Israel) Pelnar, Borek,
- 37. chief of South section A/IV.-3 Zak
- 38. chief of West section A/IV.-2 (France, Benelux) dr Reisel
- 39.,40.,41.,42. effices of various sections of A/IV. division
- 43.,44.,45. section England A/IV.-1. Fuchs-Ferbath
- 46. chief of section A/IV.-1. England dr Tyl

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47. secretariat of A/IV. division Heleva

48. chief ef A/IV. divisien - Jezef Farber (dr.Benda)
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GONFIDENTIAL

New building: fourth floor

II. Main staircase

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III. Second staircase

1.,2.,3.,4 Pay office

5.,6.,7. research section under sector A

8.,9.,10 offices of division A/VII. Near and Far East

11. secretariat of chief of A/VII. division

12. chief of A/VII. division Near and Far East Retter

13. sterage reems

14.,15.,16.,17.,18. effices of personnel division D/II. - social and health insurance

19.,20.,21. - persennel diwision, foreign missions section

22. chief of foreign missions section, personnel division

23.,24.,25.,27.,28.,29 personnel division offices

26. chief of D/II. personnel division

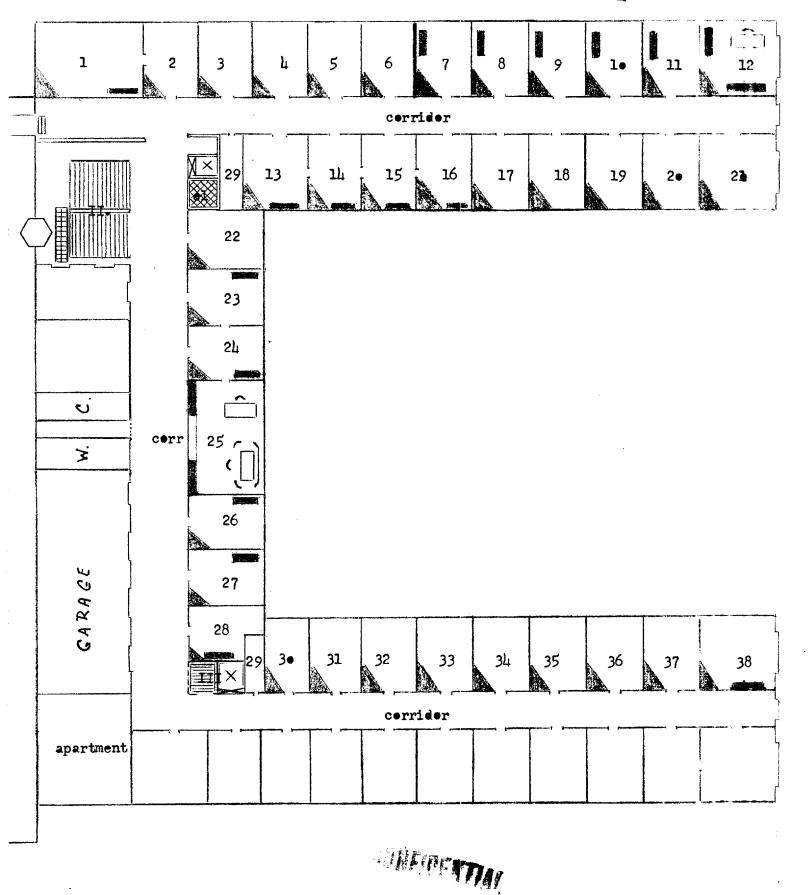
30.,31.,32.,33.,34 effices of personnel division - pensions, transfers to industry

25.,36.,37.,38.,39.,40.,41.,42.,43.,44.,45.,46.,47.,48.,49. sector B - finances and accounting division

THE COUNTY

New building: fifth floor

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New building: fifth floor

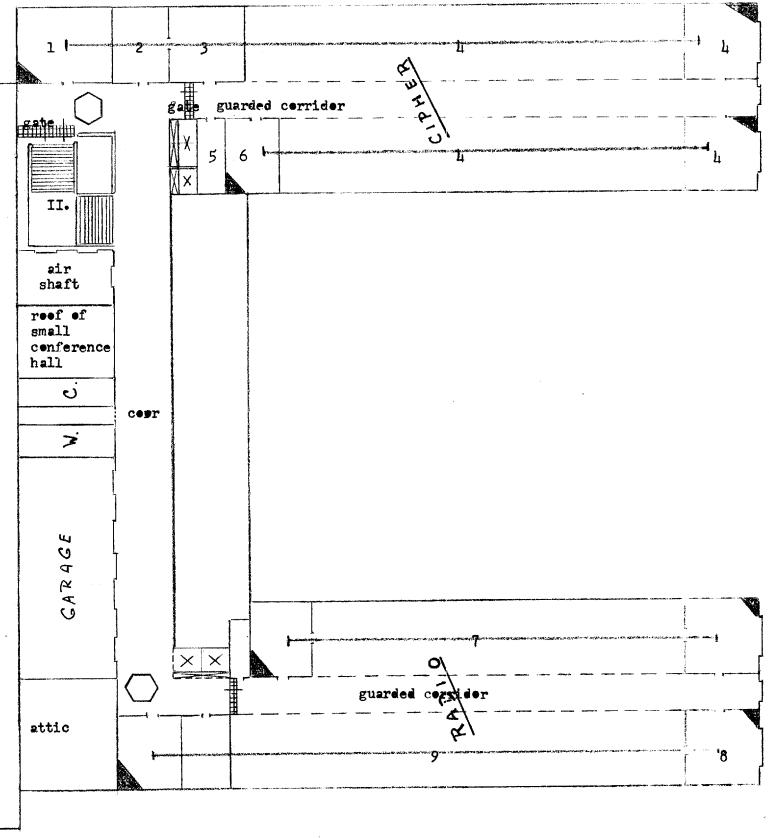
JANE LINE

- II. Main staipcase ending here with a barred deer.
- III. Second entrance also barred here.
- 1. chief of C/I. division UNO dr Vavricka
- 2.,3.,4.,5.,6. effices of C/I. division dr Gottlieb, dr Rath, dr Ambrezek, dr Pokorny
- 4.,8.,9.,1.,11. effices of cadre division D/I. Kurka
- 12. chief of cadre division D/I. Cernik
- 13.,14.,15.,16. effices of C/I.division UNO archive
- 18.,17. effices of C/I.division research section of UNO
- 19.,20.,21 effices of cadre division D/I. typists room, register, despatch room
- 22. effice ef C/I. divisien dr Laufer
- 23. secretary of viceminister for sector C dr Kerbar
- 24. secretary of viceminister for sector C Vetterova
- 25. viceminister for sector C international bodies Sekaninova
- 26. legal division C/III. dr Winkler
- 27. chief ef legal counsel division C/III. / dr Cech
- 28. legal counsel division liaison to Parliament dr Klyana
- 29. sterage reems
- 30.,31.,32.,33. legal counsel division offices
- 34.,35.,36.,37. international trade and transport division C/II.
- 38. effice of chief of C/II. division Augenthaler
- eppesite in that cerrider were effices of the B sector and perhaps some effices yet of the C sector.

New walding: sixth floor



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New building:	sixth fleer
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access to the code and radio sections was possible only through iron bars gate located on the main staircase. No elevator, no other staircase.

- 1 reem fer special cede section messengers
- 2 delivery and despatch reem
- 3 / effice of chief of code section Fait
- 4 effices of code and personal code section Klubicko, chief code clerk
- 5 remm of messenger and janiter
- 6 reem of SNB and StB on guard duty

in the effices of the code section was done also the schooling of code clerks led by Klubicko

- & effices of the radio section transmitters and receivers
- 8 effice of the chief of radio section Simandl
- 9 effices of the radio section, typists, maintenance and repair, schooling